

NATIONAL WATER RESOURCES BOARD

APPLICATION FOR WATER PERMIT

Instruction for Water Permit Applications:

- A. No person shall divert or appropriate water from any public water source such as rivers, creeks, brooks, springs, lakes, lagoons, swamps, marshes, subterranean, or groundwater and sea water, without first securing a Water Permit from the National Water Resources Board.
- B. Water Permit Applications must be filed with the Office of the National Water Resources Board.
- C. Applicants should get first a Certificate of Water Availability from NWRB.
- D. Conditional Water Permit (CWP) will be issued first with one (1) year validity and extendable for another six (6) months subject to compliance of the following requirements:
 1. Copy of the plans and specifications for the diversion works;
 2. Pump structure;
 3. Water measuring device and other required structures; and
 4. Daily stream flow data measurement of the proposed water source.

The following may file an application for Water Permit:

- a. Citizens of the Philippines;
- b. Association, duly registered cooperatives or corporations organized under the laws of the Philippines at least 60 percent of the capital of which is owned by the citizens of the Philippines.
- c. Government entities and instrumentalities, including government owned or controlled corporations.
 1. All communications to the applicant, including Water Permit, will be directed to the mailing address indicated. The National Water Resources Board must be notified immediately of any changes in address.
 2. Applicants without a TIN must first secure one from the BIR before filing a Water Permit Application.
 3. Only citizens of the Philippines of legal age, as well as judicial persons, who are qualified by the law to exploit and develop water resources, may apply for a Water Permit.
 4. The PMMO or NWRB Official Receipt Number, the date and amount paid shall be indicated.
 5. The official name or (local name) of the river, creek, brook, lake, etc. or the words spring or groundwater, whichever is appropriate, shall be indicated.
 6. The location of the diversion point indicating the sitio/barrio and the municipality where the diversion point is located.
 7. Indicate method of diverting water whether by dam, pump, etc.
 8. Indicate the months during the year when the flow of the stream is considered low flow (say, for example, from January to April).
 9. Indicate the amount of water applied for, expressed in liters per second.
 10. The purpose of which a Water Permit is applied for whether for domestic, municipal, irrigation, power generation, fisheries, livestock raising, industrial, recreational or other purposes .
 11. If water will be used for irrigation, indicate the area of land in hectares and the crop to be raised.
 12. For domestic water supply, indicate the number of people served.
 13. For Industrial, such as mining, or other industrial purpose, make a brief description of the proposed project including, among others, how the water will be used, the amount of water needed for the purpose, the amount and quality of water to be discharged back to the source if any, and the proposed waste water treatment works to be provided.
 14. For hydraulic water power development, indicate the power plant rated capacity in kilowatts.
 15. Specify other uses for which Water Permit is applied for.
 16. Indicate the names of appropriators holding or claiming rights to the used of water including

the amount in liters per second and nature of use, both downstream and upstream of the proposed point of diversion.

- E. Application with incomplete information and/or insufficient documentation shall not be accepted for filing:
- 18-20. To be filled by NWRB Agent
 - 21-22. To be filled by NWRB Staff
- F. Accomplished application form must be in 4 copies and must be notarized and Notice of Water Permit Application (WPA) must be in 10 copies. The notice must be posted for 30 days at the following:
- Bulletin Board of NWRB
 - Municipal Hall where project is covered
 - District Engineer of the DPWH
 - Regional Director's Office of DENR
 - Head office of NPC
 - Barangay Hall where project is located
 - Provincial Capitol where project is covered
 - Regional Director's Office of DPWH
 - Provincial Irrigation Office (NIA)
 - Water District (if existing)

Requirements In Filing Water Permit Application (Power Use):

- A. Duly accomplished Water Permit Application and Notices
- B. Proof of land ownership on the site where the structures will be constructed (any of the following: Certificate of Title; Tax Declaration; Deed of Sale; Lease Agreement; Deed of Donation; Certificate from Local Government Unit (LGU) to utilize the source) - 2 copies
- C. Location plan and vicinity map of water source (use scale of 1:50,000) showing:
1. Point of diversion of source of water (Longitude and Latitude)
 2. Nature of diversion works whether temporary or permanent
- D. Corporation/Partnership – SEC Registration with Articles of Incorporation & By-Laws and Certificate of Latest Corporate Financial Structure issued by the Corporate Secretary and the list of incorporators;
- Cooperative – Certificate of Registration from CDA;
 - Single Proprietor – Certificate of Registration from DTI;
 - Water District – Certificate of Conformance from LWUA;
 - Barangay Waterworks Association – Certificate of Registration
- E. Environmental Compliance Certificate or Certificate of Exemption (DENR-Regional Office)
- F. Brief description of project which includes:
1. How water will be used
 2. Amount of water needed
 3. Power expected to be generated
 4. Amount of water to be discharged back to source
 5. Measures to be taken to avoid water pollution
 6. Scheme of development
- G. Well drilling data (Pumping Test, Well Log Data, and Water Analysis) in case of existing groundwater source.
- Note:** Well driller must have a valid NWRB Certificate of Registration
- H. Other requirements as deemed necessary by the board:
1. Certificate of Endorsement from Department of Energy
 2. Certificate of Registration

Requirements for Transfer of Water Permit:

1. Petition for transfer
2. Copy of Water Permit
3. Posting Notice from DENR, Municipal Hall

NWRB Fees and Charges: (Power Generation)

NATURE OF SERVICE	APPROVED RATES (in Php)
Application / Filing Fee	5,000.00
Transfer of Water Permit	5,000.00
Certificate of Water Availability	1,500.00

ANNUAL WATER CHARGES	WITHDRAWAL COST/LPS (in Php)			
	Base Cost	Not more than 10 LPS	More than 10 lps but not exceeding 50 LPS	More than 50 LPS
Power Generation	5,000.00	2.75	4.25	5.50