

**GUIDELINES IN ACCOMPLISHING THE SETTLEMENT INFORMATION SHEET**

Settlement Information Sheet	Market Participant Interface (MPI)				Item Description
	Sheet Name	Field Name	Field Structure	Max. Length	
<b>MARKET PARTICIPANT INFORMATION</b>					
Market Participant Name	Application	Organization Name	Alphanumeric	64	As issued by WESM Type of participant's registration (whether as Generator or Customer)
Market Participant Short Name	Application	Short Name	Alphanumeric	35	
Market Participant ID	Financials	MP ID	Numeric	15	
Participant Type	Application	Participant Type & Category	Alphabetic		
Address	Application	Mailing Address	Alphanumeric		
Tax Identification Number	Financials	Transit #	Numeric	25	Company TIN
<b>MODE OF COLLECTION FROM WESM</b>					
	Financials	Branch Description	Alphabetic	3	Payment Indicator choices:  <input type="checkbox"/> LBC <input type="checkbox"/> Electronic Fund Transfer (EFT)
<b>BANK INFORMATION</b>					
<u>Note: Bank authorized by the Board ( Please attach corresponding Secretary's Certificate.)</u>					
Bank Name	Financials	Bank Name	Alphabetic	20	Please see attached list of Bank Transaction Codes  Savings, Checking, Combo, etc. Corporate Name as registered with Bank
Branch	Financials	Branch Name	Alphabetic	30	
Bank Address	Financials	Branch Address	Alphanumeric		
Bank Transaction Code	Financials	Branch Type	Numeric	15	
Bank Account Number	Financials	Account Number	Numeric	30	
Account Type	Financials	Account Description	Alphabetic	50	
Account Name	Financials	Account Name	Alphabetic	30	
<b>AUTHORIZED REPRESENTATIVE: (for Billing and Settlement)</b>					
<u>Note: Person authorized by the Board (Please attach corresponding Secretary's Certificate.)</u>					
Name					
Designation/Div./Dept.					
Telephone Number					
Fax Number					
E-mail Address					