

PRE-APPLICATION PROCESS FOR RENEWABLE ENERGY OPERATING / SERVICE CONTRACT
APPLICATION
CHECKLISTLIST OF REQUIREMENTS

1. Letter of Intent (LOI) addressed to REMB Director following the prescribed template in Annex "K"
2. Area of Interest following the mapping requirements provided below:
 - a. Location/Sketch map* of the project area/site showing its boundaries in relation to major environmental features using a NAMRIA topographic map or any available administrative basemap at least 1:50,000 scale with equivalent PRS'92 geographic coordinates of all boundary corners of the project area or powerhouse and weir/dam locations with elevations above Mean Sea Level (For Hydro).
 - b. Photocopy of PRC Card & Professional Tax Receipt of the geodetic engineer (Validity should cover the date of map preparation).
 - c. Excel file (*TD_FORM.xls* for Blocking and ISD LD for Non-Blocking*) containing the PRS'92 geographic coordinates of all boundary corners (except Hydro Application).

NOTES:

Project Area/Site – an RE project area/site subject to Area Verification.

Location/Sketch Map* - shall reflect all the map details found in the Sample Maps* applicable to the category of the project area. It should be duly prepared, certified, signed, and sealed (visible seal on scanned copy) by a licensed Geodetic Engineer.

TD_Form.xls* - use the Excel file which is downloaded from the EVOSS website and accomplish the form by providing the equivalent PRS '92 geographic coordinates of the project boundary corners. Provide a scanned copy with proper certification, signature, and visible GE seal, if TD cannot be reflected on the map.

Computation of Area - For project area conforming to the RE blocking system, the total area shall be computed as 81 hectares per RE block, otherwise the projected area (PTM-Zone I to V) will be considered.

Reminder: The required geographic coordinates system is **PRS'92**.
Locations from Google Earth have a different coordinate system.

List of Templates and Sample Maps (for reference)

- Annex N.1 - TD_FORM.xls
- Annex N.2 - Sample Map 1 – Blocking
- Annex N.3 - Sample Map 2 – Non-Blocking
- Annex N.4 - Sample Map 3 – Hydro Power Project

3. If the applicant opts to avail of the Certificate of Authority (COA), include list of all permits and activities to be procured/ conducted during the validity of COA

NOTE: Submission of the LOI shall not be considered as a filing of RE Application.