

[Date]

MS. MA. CYNTHIA Y. MANRIQUE  
VP and Head, Revenue and Regulatory Affairs  
National Grid Corporation of the Philippines (NGCP)  
Quezon Avenue corner BIR Road  
Diliman, Quezon City 1100

SUBJECT: LETTER OF INTENT (LOI) FOR THE PROPOSED CONNECTION OF  
[PROJECT NAME] INTO THE GRID

Dear Ms. Manrique,

[Company Name] is proposing to connect the [Project Name] located in [Project Address] to the [NGCP Facility to which the project intends to connect] of the National Grid Corporation of the Philippines (NGCP) located in [NGCP Facility Address] through a [length in km, voltage level] transmission line.

Attached, for your reference, is the single line diagram for the proposed connection scheme between the [Project Name] and the [NGCP Facility].

Should you have any questions or concerns, please do not hesitate to contact our [Name of Company's Representative] with details [telephone number] and [e-mail address].

Thank you and we hope for NGCP's assistance.

Very truly yours,  
[COMPANY NAME]  
By:

[NAME OF PRESIDENT OR AUTHORIZED REPRESENTATIVE]  
[Designation]