

Department of Environment and Natural Resources

Forest Management Bureau

PROCESS	DOCUMENTS REQUIRED	FEES
Application for Tree Cutting Permit		
Submission to appropriate office:	Letter application	Php1,200 per hectare + actual transport cost to site of inventory team
CENRO = 10 trees and below; PENRO = 11 to 30 trees; RED (Regional Executive Director)= 31 to 50 trees; Secretary = more than 50 trees; Issuance of earth-balling and trimming permit regardless of number of trees shall be at the CENRO level	Photographs of trees to be removed	
	Authenticated copy of land title/CLOA with approved sketch map of area applied for;	
	Proof of updated payment of realty tax	
	Comprehensive development plan if area will be cleared, including the bill of materials if timber will be used for building purposes	
	Development plan, if application covers ten (10) hectares or larger with at least 50% of the area covered with forest trees;	
	Tree charting map with scale of 1:2000	
	Ancestral Domain Sustainable Development and Protection Plan for Community based and Forest Management (CBFM) areas	
	NCIP clearance	
	Stream/river bank reforestation plan if near river or creek or stream	
	Initial Environmental Examination (IEE) /ECC/CNC (as appropriate)	
	Certification from the CENRO concerned that the land subject of PLTP/SPLTP application is within a certified A and D land.	
	Endorsement from a) Barangay Chairman, b) Provincial Governor concerned;	
	In case applied trees are premium species, Certification from CENRO that species are not rare and endangered in the area	
	Timber Inventory report	
	If harvestable volume is more than 200 cu.m., additional requirements: 1) location and technical description of land; 2) notarized sworn statement that trees are in applicant's private land; 3) timber harvesting schedule; 4) EIA	
Endorsement by Local Agrarian Reform Officer for areas covered by CLOA (Certificate of Land Ownership Agreement);		
For areas covered by specific laws, Clearance from the appropriate body or authority		
Application for Forest Land Use Agreement		
Submission of application to CENRO in the community where the project is	Application form (notarized -5 copies)	Filing fee= Php500
ROW = subject to joint recommendation of REDs concerned	LGU endorsement	Rental= Php3,000/hectare per
more than 5 hectares = needs	Comprehensive Development Management Plan	

Secretary's approval

SEC registration; Articles of Incorporation, and resolution authorizing the representative

Indicative Management Plan

For areas covered by specific laws, **Clearance** from the appropriate body or authority **